



NCCF

NATIONAL CO-OPERATIVE CONSUMERS' FEDERATION OF INDIA LTD

(Under Ministry of Consumers' Affairs, Food & Public Distribution, Govt. of India)

Plot No.GA-123, 1st Floor, Near ATM Square Niladri Vihar, C S Pur, Bhubaneswar-751021.

Ph.No.0674-2720256,9899565357, Email:nccfbbsr@gmail.com, bm.bbsr@nccfindia.com

NCCF/BBSR/EOI/Buss. /2026-27/246
18/08/2026

Date:

EXPRESSION OF INTEREST (EOI)

National Cooperative Consumers' Federation of India Ltd. (NCCF), Bhubaneswar Branch, invites Expression of Interest (EOI) from eligible and qualified empanelled/non-empanelled business associates for execution of Municipal office building, Shopping Complex, Multipurpose Theatre and Auditorium, Project under Umerkote Municipality, Umerkote, Nabarangapur (Odisha) by NCCF, in accordance with General Financial Rules (GFR), 2017, Odisha General Financial Rules (OGFR) 2020 and other applicable rules.

Note:

1. NCCF Bhubaneswar reserves the right to reject all or any of the applications submitted in response to this EOI at any stage without assigning any reasons whatsoever.
2. NCCF Bhubaneswar reserves the right to modify, cancel, suspend, change or supplement this EOI at any stage.
3. Any change to this tender document shall be uploaded on NCCF website <https://www.nccfindia.com>/applicants are advised to keep viewing the NCCF website for any corrigendum/change.

Scope of work

The successful vendor shall be responsible for execution of Municipal office building, Shopping Complex, Multipurpose Theatre and Auditorium Project under Umerkote Municipality, as per the schedule and quality standards prescribed by NCCF Bhubaneswar Branch.

This EOI is issued by NCCF for empanelment and selection of eligible and qualified vendors for execution of Municipal office building, Shopping Complex, Multipurpose Theatre and Auditorium Project under Umerkote Municipality, Umerkote Municipality requirements finalized by NCCF.

Project Title: Execution of Municipal office building, Shopping Complex, Multipurpose Theatre and Auditorium Project under Umerkote Municipality (Odisha).

1. Key Project Information/

- Issuing Authority: NCCF Bhubaneswar Branch
- RFP Issue Date: 18-08-2026.
- Project Location: In Umerkote Municipality, Umerkote, Nabarangapur, Odisha.
- Implementation Period: Completion within 18 months from the issue of the work order.

2. EOI Schedule (Fact Sheet)

- Document Availability: Download from nccfindia.com
- Proposal Submission Deadline: 01-09-2026 by 3:00 PM.
- Submission Address: Plot No-GA-123. Ist Floor, ATM Square, Niladri Vihar, Sailashree Vihar C.S. Pur Bhubaneswar-751020
- EOI Opening: 01-09-2026 by 3:30 PM

3. Financial Requirements

- Bid Processing Fee: INR 11,800 (Non-refundable) via Account pay/DD.
- Earnest Money Deposit (EMD): 1 % of Project (Refundable) via DD.
- Security Deposit: 5 % of the work order value (including GST) for the successful bidder.

4. Scope of Work

The successful bidder will be responsible for:

1. New construction of Building
2. Demolition of existing structure (as if required).
3. The Bidder is required to Design/Planning/Construction and all Statutory approvals for the works.
4. Construction of Municipal office building, Shopping Complex, Multipurpose Theatre and Auditorium, Affordable House at Umerkote Municipality, Nabarangapur, Odisha. Preparation of layout plans and service drawings, obtaining statutory approvals and land-related documents, Execution of all related site works as per applicable Umerkote Municipality norms.

5. Work Experience

The bidder should have experience in executing similar works (completed and/or ongoing) during the last Three (03) years, ending on the last day of the month immediately preceding the month in which applications are invited.

The bidder must satisfy any one of the following criteria:

Option 1:

Three similar works, each costing not less than 40% of the estimated/budgeted cost

OR

Option 2:

Two similar works, each costing not less than 60% of the estimated/budgeted cost

OR

Option 3:

One similar work costing not less than 80% of the estimated/budgeted cost

6. Terms and Conditions:

1. Selection of the bidder will be made on the basis of maximum margin offered for NCCF and lowest rate quoted.
2. NCCF Shall be at liberty to distribute 40% of the total tendered quantity of materials amongst other than L1 bidders subject to acceptance of LI rates by other than L1 bidders and fulfilment of eligibility criteria by them. The Distribution is solely the discretion of NCCF.
3. NCCF shall terminate the empanelment of a Business Associate if they have competed against NCCF in any bid either individually, as a partner or in a Joint Venture.
4. EMD of unsuccessful tender will be refund. No interest will be paid on it.
5. Tender Forms envelope A Technical Bid and envelope B shall be submitted in separate sealed envelope.
6. First preference shall be given to the empanelled Business Associate of EOI offering Branch of NCCF. Second preference (in case of absence of valid Business Associate of EOI offering Branch) shall be given to Empanelled Business Associate of other NCCF Branches and Third preference shall be given to non-empanelled business Associate.
7. The payment shall be made only after payment being received by NCCF from the concerned department. This is a mandatory and non-negotiable conditions.
8. Work must be completed within the stipulated period. Delay will attract liquidated damages and plenty
9. The vendor shall not sub-contract, assign, or transfer the work order in whole or part without written consent of NCCF.
10. The vendor shall indemnify NCCF against any financial, legal, or reputational loss arising out of non-compliance.
11. NCCF reserves the right to postpone/cancel the tender and accept or reject any bid without assigning any reason

7. Required Documents:

1. Copy of PAN Card.
2. Copy of EOI document.
3. Copies of certificates in respect of execution/completion of similar works to establish eligibility.
4. Certificate from Chartered Accountant mentioning financial turnover of last 3 (three) years to establish eligibility.
5. Details in form of the chart mentioning the strength of the organizational setup in the respective state where the SR works to be undertaken.
6. Undertaking to submit the Performance Guarantee as stipulated in the bid in the form of Bank Guarantee and to sign an MoU.
7. All the above documents and relevant documents should be signed, stamped and serial numbered on all pages by Authorized person.
8. Any other relevant or material document.

8. Bid Submission Instructions

1. Bid shall be submitted [By post/physical] on or before 01/09/2026 at 3.00 p.m.
2. Bids received after specified date and time shall be rejected.
3. Late bids shall not be considered under any circumstances.
4. Bidder shall ensure all documents are clear, legible, and properly arranged.
5. Incomplete bids or bids without Bid Security shall be treated as invalid.

6. All pages of tender documents shall be initiated by authorized signatory.
7. Tender documents should bear seal/stamp of firm/organization.
8. Bids with interlineations or alterations should bear initials of authorized signatory.
9. Tender without EMD, shall not be accepted.
10. EMD deposited by the successful bidder may also be treated/considered as security deposit.
11. Such a security deposit shall be refunded interest free after successful execution of the order.
12. All the data, record, etc should be maintained with confidentiality. There should be no breach of obligation on the part of firm. In case of breach of obligation, appropriate action will be taken against the party
13. The supplier shall not sublet the work to any third party without written consent of the NCCF.
14. At any stage, if it is found that the business associate/proprietor, etc has given incorrect and misleading certificate/information/document(s), NCCF shall free to take suitable action including cancellation of contract, blacklisting of the applicant, etc.
15. In case of any ambiguity/ dispute in the interpretation of any of the clauses in this tender document, NCCF's interpretation of the clauses shall be final and binding on all applicants/parties.

9. Bid Validity and Responsiveness

- A. The bidder quoting the lowest rate (L1) will be awarded the tendered quantity as per the terms and conditions of this tender.
- B. Only technically qualified bids will be considered for price evaluation.
- C. Bid shall remain valid for minimum 90 days from bid opening date
- D. Bids not meeting technical and mandatory requirements shall be treated as non-responsive and rejected
- E. Procuring authority shall not waive responsiveness requirements
- F. Deviation from tender specifications shall result in bid rejection.

10. Eligibility Criteria

1. Empanelled bidders with NCCF may participate; non-empanelled bidders are also eligible subject to fulfilment of eligibility and evaluation criteria.
2. Be a legally registered entity
(Proprietorship/Partnership/LLP/Company/Cooperative).
3. Have minimum 03 years of experience in Similar works.
4. Audited balance sheet for the last three financial years (2023-24, 2024-25, 2025-26) duly signed with UDIN.
5. Should have minimum annual turnover of Rs one crore in last 03 years (certified by Chartered Accountant with valid UDIN)
6. Valid GST, PAN, and statutory registrations are mandatory.
7. Vendor must not be blacklisted/debarred by any Government/PSU/Autonomous body, etc (affidavit required).

11. Risk and Cost Purchase Clause

In case the successful bidder fails to execute the work or any part thereof within the stipulated time or abandons the contract or breaches any term and condition of the

contract, NCCF shall have the right to cancel the contract and get the work executed from alternative sources at the risk and cost of the defaulting contractor.

Any additional expenditure incurred by NCCF in completing the work through alternate agency shall be recoverable in full from the defaulting contractor, including by encashment of EMD, Performance Security, or any other dues payable.

12. Liquidated Damages (LD) Clause

If the contractor fails to complete the work within the stipulated time period, NCCF shall be entitled to recover Liquidated Damages (LD) at the rate of 0.05% of the contract value per week of delay or part thereof, subject to a maximum ceiling of 10% of the total contract value.

LD shall be applicable without prejudice to NCCF's right to terminate the contract and initiate risk & cost action.

13. Penalty for Non-Performance / Delay

- In addition to LD, NCCF may impose penalties for:
- Non-deployment of manpower/equipment as per project requirement
- Poor workmanship or substandard execution
- Failure to adhere to safety or statutory requirements
- Non-compliance of instructions issued by NCCF/Client Department

Penalty may range from Rs. 10,000 per day to deduction up to 5% of running bill, depending upon severity of default as determined by NCCF.

14. Quality Assurance and Rejection Clause

All work shall be executed strictly as per approved drawings, specifications, Umerkote Municipality norms, and applicable BIS standards.

- NCCF reserves the right to reject any work not conforming to specifications
- Rejected work shall be rectified/replaced at contractor's cost and risk
- No payment shall be made for rejected or substandard work

15. Performance Monitoring and Rectification Clause

The contractor shall ensure continuous supervision and deployment of qualified technical staff.

If NCCF identifies deficiencies, the contractor shall rectify the same within 48-72 hours of notice.

Failure to comply may lead to:

- Penalties
- Deduction from bills.
- Risk and cost execution
- Termination of contract

16. Mobilization and Resource Deployment Clause

The contractor shall mobilize all required manpower, machinery, and materials within 7 days of award of work order.

Failure to mobilize resources within the stipulated time shall be treated as non-performance, liable for cancellation of contract.

17. Statutory Compliance Clause

The contractor shall comply with all applicable laws including but not limited to:

- Labour laws (EPF, ESI, Minimum Wages Act).
- Building and construction regulations
- Environmental and safety norms
- Local authority permissions

Any violation shall make the contractor solely responsible for penalties, litigation, or claims.

18. Safety and Accident Liability Clause

The contractor shall be solely responsible for safety of workers and site operations.

- NCCF shall not be liable for any accident, injury, or death
- Contractor shall maintain adequate insurance cover (CAR Policy/Workmen Compensation Policy)
- Any compensation or liability shall be borne entirely by contractor

19. Measurement and Payment Clause

- All measurement shall be jointly recorded by NCCF and contractor
- Payment shall be made strictly on actual executed quantities
- NCCF reserve the right to withhold or deduct payment for disputed or incomplete items
- Payment shall be subject to receipt of funds from client department (already stated but reinforced)

20. Suspension of Work Clause

- NCCF may suspend the work at any time due to administrative, financial, or technical reasons.
- No compensation shall be payable except for work actually executed and certified up to the date of suspension.

21. Finality of Decision Clause

The decision of NCCF regarding:

- Quality of work
- Measurement
- Delay
- Penalty
- Contract interpretation

shall be final, binding, and non-contestable

22. Integrity Pact Clause

The contractor shall maintain highest standards of integrity and shall not indulge in:

- Collusion
- Cartel formation
- Fraud
- Misrepresentation

Violation shall result in immediate termination and blacklisting.

23. Recovery Clause

- NCCF shall be entitled to recover any amount due from the Contractor from:
- Running Bills
- Final Bill
- Security Deposit
- Performance Bank Guarantee
- EMD
- Any other amount payable under any contract with NCCF.

Such recovery shall be without prejudice to NCCF's right to recover remaining dues through legal proceedings.

Force Majeure

- Neither party shall be liable for forfeiture of performance due to causes such as natural calamity, riots, war, or any event beyond reasonable control of the parties.
- The affected party must notify the other party in writing within 7 days of such circumstances.

ARBITRATION

Disputes or differences, if any, arising under the contract, shall be referred to the arbitration of sole-arbitrator to be appointed by the mutual consent of both the parties. The arbitration proceedings shall be conducted in accordance with the Arbitration and Conciliation Act, 1996 (as amended from time to time). The venue and seat of arbitration shall be Bhubaneswar Branch, India, and the language of arbitration shall be Hindi or English.

Payment Terms: -

1. All payments shall be made strictly on a **back-to-back basis**, subject to receipt of corresponding funds from the Client Department by NCCF.
2. The Contractor expressly agrees that NCCF shall have **no independent financial liability** to make payment from its own funds in case of delay or non-release of funds by the Client Department.
3. Payment shall be released only after satisfactory execution of work, certification by the competent authority, submission of all required documents, statutory

compliances, and receipt of corresponding payment by NCCF from the Client Department.

4. No interest, compensation, damages, escalation, or any other claim shall be payable by NCCF on account of delay in payment arising due to delay or non-release of funds by the Client Department.
5. NCCF shall have the right to withhold or deduct any payment towards defective or incomplete work, statutory dues, penalties, liquidated damages, recoveries, or any amount recoverable from the Contractor under the Contract.
6. All statutory deductions, including Income Tax, GST-TDS, Labour Cess, and other applicable deductions, shall be made as per the applicable laws.
7. Release of any interim or final payment shall not constitute acceptance of the work nor prejudice NCCF's right to recover any amount subsequently found recoverable from the Contractor.
8. No advance payment shall be made

NCCF's Rights

NCCF reserves the right to: -

Reject all or any bids without assigning any reason.

- To modify, suspend, change or supplement this tender at any stage. Any change to this tender document shall be uploaded on NCCF website <http://nccfindia.com>.
- In case of any ambiguity/ dispute in the interpretation of any of the clauses in this Tender Document, NCCF's interpretation of the clauses shall be final and binding on all applicants/parties.
- At any stage, if it is found that the vendor (Proprietorship, Partnership, Private Limited Company, etc) has given incorrect and misleading certificate/information/document(s), NCCF shall free to take suitable action including cancellation of contract, forfeiture of security/Tender security amount, blacklisting of the applicant, etc.
- All for any additional information/documents from experienced firm (Proprietorship, Partnership, Private Limited Company, etc) and same shall be submitted by them to NCCF within given time period.
- It may kindly be noted that Government of India or any State Government in India shall not be a party to this transaction.
- NCCF shall be at liberty to postpone / cancel the tender and accept or reject any bid without giving any reason whatsoever.
- NCCF shall terminate the empanelment of a Business Associate if they have competed against NCCF in any bid either individually, as a partner or in a Joint Venture.
- Violation of any terms & conditions of this tender may lead to termination/blacklisting/penalty.

Subletting

- The vendor shall not sublet, subcontract, or assign the contract to any third party, without the written consent of NCCF.
- Any attempt to subletting without written consent of NCCF shall lead to termination, blacklisting and forfeiture of Security Amount.

Blacklisting

Without prejudice to other remedies, NCCF reserve the right to:

- Blacklist the contractor for up to 5 years or more
- Debar participation in future tenders
- Forfeit all securities, in case fraud, breach, delay, or poor performance.

Corrupt or Fraudulent Practices.

- It is expected that the vendors who wish to apply for this tender have highest standards of ethics.
- NCCF will reject tender if it determines that the vendor recommended for award has engaged in corrupt or fraudulent practices while competing for this tender.
- NCCF may declare the vendor ineligible, either indefinitely or for a stated duration, to be awarded or contract if it at any time determines that the vendor has engaged in corrupt and fraudulent practices during the execution of contract.

General Clause

- Misuse of NCCF name, logo or letter head, etc shall lead to blacklisting including forfeiture of EMD but not limited initiation of legal proceedings.

Integrity & Anti-Corruption Clause:

The supplier shall not engage in any corrupt, fraudulent, collusive, or coercive practices. If such activities are detected, NCCF may cancel the contract immediately and may blacklist the supplier, impose penalty and take legal action as per applicable laws.

Legal & Audit Protection Clause

Submission of false, misleading, fabricated, or suppressed information at any stage of the tender process shall result in one or more of the following actions, at the sole discretion of NCCF:

- Rejection of the bid;
- Termination of the contract, if already awarded;
- Forfeiture of Earnest Money Deposit / Performance Security;
- Blacklisting/debarring of the bidder
- Recovery of losses or damages suffered by NCCF;
- Initiation of appropriate legal action as per applicable laws.
- Such action shall be without prejudice to NCCF's other contractual and statutory rights.

Termination for Default

- NCCF may terminate the contract if:
- Progress is consistently below acceptable level
- Contractor fails to rectify repeated defects
- There is abandonment of work
- Financial or technical incapacity is observed

a) Termination under this clause shall be without prejudice to NCCF's right to recover losses or damages.

Defect Liability Period

The Contractor shall remain responsible for all defects for a period of 12 months from the date of completion or handing over, whichever is later.

All defects shall be rectified at contractor's cost

Termination for Convenience

NCCF reserves the right to terminate the contract at its discretion, in whole or in part, by giving reasonable-written notice, without assigning any reason and without incurring any liability, other than payment of work and accepted up to the date of termination.

Annexure - I

Vendor Declaration / Affidavit

(To be submitted on 100 non-judicial stamp paper, notarized)

AFFIDAVIT

I/We..... having office at.....do hereby

solemnly affirm and declare as follows:

1. That I/We have read and understood the terms, conditions, technical specifications, warranty obligations, and penalty provisions of NCCF EOI no. NCCF/BBSR/EOI/Buss. /2026-27/256 dated; 24.07.2026.
2. That I/We agree to supply the goods strictly in accordance with these terms and conditions and shall be fully responsible for any default, delay, or rejection attributable to us.

3. That I/We hereby undertake to indemnify and hold harmless NCCF against any financial, legal, or reputational loss arising from our non-performance, delayed supply, or quality rejection
4. That I/We have not been blacklisted or debarred by any government department, public sector undertaking, cooperative institution, or NCCE
5. That all documents and information submitted by us in the tender are true and correct to the best of our knowledge and belief.

DEPONENT

Verification

Verified at.....to the best of my knowledge and belief. that the contents of the above affidavit are true and correct

DEPONENT

(Signature with Seal)

Annexure - II

Performance Security Format

(To be submitted on Vendor's Letterhead along with Account Pay)

PERFORMANCE SECURITY UNDERTAKING

To

The Branch Manager
National Cooperative Consumers' Federation of India Ltd. (NCCF)
Bhubaneswar Branch

**Subject: Performance Security for EOI No. NCCF/BBSR/EOI/Buss. /2026-27/246
dated 18.08.2026**

Sir,

In consideration of the NCCF having agreed to award the supply order for [Name of Work] to us, we hereby deposit a Performance Security of 5% of the total bid value (RS) in the form of [Account pay) in favour of National Cooperative Consumers Federation of India Ltd., payable at Bhubaneswar.

We understand and agree that:

1. This Performance Security shall be valid until completion of warranty period as per the terms of both NCCF and Concerned department.
2. NCCF shall have the absolute right to forfeit this security, in full or part, for any delay, non-compliance, or quality defect attributable to us.
3. This security is in addition to the Earnest Money Deposit (EMD).

Yours faithfully,

[Name & Signature of Authorized Signatory]
[Finn Name]
[Date]
[Seal]

ANNEXURE-III

Financial Bid Format

(To be submitted on Vendor's Letterhead and signed by Authorized Signatory)

EOI No.: NCCF/BBSR/EOI/Buss. /2026-27/246, Date: 18/08/2026

Name of Work: Execution of Municipal office building, Shopping Complex, Multipurpose Theatre and Auditorium Project under Umerkote Municipality, Nabarangapur (Odisha).

A. BIDDER DETAILS

S. No.	Particulars	Details
	Name of Firm/Company	
	Registered Address	
	GST Registration No.	
	PAN No.	
	Contact Person (Name & Designation)	
	Mobile No./Email ID	

B. Financial Quote

SL No	Item Description	Unit	Quantity	Basic Rate	GST (%)	GST Amount	Total Landed Cost (Rs) incl. GST & Freight	Offered NCCF Margin (%)	Offered NCCF Margin (Rs/unit)	Net to Payable Vendor after Margin (R3)

C. Declaration by Bidder

I/We hereby declare that:

1. The above rates are inclusive of all taxes, duties, transportation, installation, and warranty obligations.
2. The quoted rates shall remain firm and valid for the contract period.
3. Payment shall be released only after NCCF receives payment from the client department.
4. The selection shall be based on lowest evaluated rate and highest NCCF margin, as per tender terms.
5. All details furnished are true and correct to the best of my knowledge and belief.

Authorized Signatory: -----

Name: -----

Designation: -----

Firm Seal: -----

Date: -----

Place: -----